

## SECTION 381 – GROUNDS MAINTENANCE

### **I. Supervision**

- a. All maintenance personnel are directly supervised by the Director of Buildings and Grounds, or his or her designee.

### **II. Technical Skills**

- a. The grounds maintenance position requires proficiency in the operation and maintenance of hand tools, power tools, lawn care equipment, snow removal equipment, field painting equipment and other equipment as provided by the Portage School District.
- b. All grounds maintenance positions require a valid driver's license and the ability to pass a school driver's physical.

### **III. Physical Qualifications**

- a. Able to lift and carry a minimum of 70 pounds, testing is required.
- b. Able to perform the following activities over a sustained period of time, climbing, lifting, walking, stooping, bending, and standing.
- c. Able to work at heights of up to 20 feet.

### **IV. Responsibilities**

- a. Familiar with the operation and maintenance of district irrigation equipment.
- b. Responsible for Athletic Field painting/preparation, lawn care and snow removal.
- c. Works directly with the district Food Service Director in the delivery of bulk food supplies.
- d. Other duties as assigned by the Director of Building and Grounds.

### **V. Certification**

- a. Grounds maintenance may be required to become state certified to apply pesticides in structures and on school property per the Wisconsin Department of Agriculture or other entities of State or Federal Government. New certifications may be required as mandated by state and federal law.

### **Ground Duties**

- Preparation of softball and baseball diamonds and painting lines.
- Emptying trash cans in dugouts and around concession areas.
- Emptying trash cans in Turner parking lot and around tennis courts and also around football concession stand area.

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- Cleaning restrooms at football stadium and baseball concession building.
- Grounds person will be responsible for the shut down and start up of all concession area.
- Grounds person will be responsible for start up and shut down of the irrigation system for the entire athletic complex.
- Grounds person is responsible for food service deliveries to the rural and some in-town schools.
- Grounds person is also responsible for the mowing and trimming of the rural schools during the school year.
- Grounds person is responsible for cleaning the Turner cafeteria Thursdays and Fridays.
- When delivering food to the rural schools, the grounds person is responsible for checking water softener salt inventory at each school and making sure that the brine tank does not run out. Fort Winnebago is the only school without a softener.
- In the wintertime when there is no snow to remove, the grounds person will do painting as assigned by the Director of Buildings and Grounds.
- Other duties as assigned by the Director of Buildings and Grounds.