

SECTION 516 - WORK RELEASE

Students who during their high school careers have demonstrated a high level of maturity and personal responsibility (as demonstrated by meeting the criteria in #3, below) may be granted the privilege of being excused one block for one semester or AB all year to go to work if:

1. The student makes a specific, detailed request in writing to the building administrator which, upon administrative approval, results in a contract signed by the student, parent, employer, and building administrator allowing the student to be released from school to participate in employment on a regular basis.
2. The student agrees to return to the school daily in the event his/her employment terminates or the contract is revoked. It will be the responsibility of both the employer and the student to keep the school informed of the student's employment status.
3. The student meets the following criteria:
 - a. Has earned a minimum of 12 credits with a cumulative grade point average of 2.000 or better, and at least a 2.500 grade point average and no D's or F's in the most recent term.
 - b. Maintains at least a 2.5 grade point, with no D's or F's, during each subsequent grading period.
 - c. Is regularly in attendance (at least 90%) in his/her classes.
 - d. Has no truancies in the most recent grading period, and no truancies subsequent to approval of this privilege.
 - e. Is below, and remains below, step 3 on the A.L.A.C. (Alternative Learning and Attendance Center) Step System.
 - f. Is recommended for this privilege by at least three (3) of his/her current teachers as well as his/her counselor, and is subsequently approved by the building administration.

An attempt to modify student schedules to accommodate requests for this privilege will be made by the school provided there are only minimal changes to their original schedules. Therefore, students must carefully consider the courses for which they sign up during registration. Students must still carry seven credits during the school year.

Students will be allowed to work in a regular workplace setting; working for family members and/or working at home is not allowed.

4. Students who are granted the work release privilege must provide the guidance department with a weekly work schedule, must maintain at least 90% attendance at the work site, and must earn a satisfactory work evaluation from their employer each school term.

This privilege may be revoked without warning if, in the judgment of the building administration, it is being used inappropriately or abused by the student. If this privilege is revoked for a student, he/she will not be considered for it again.

Note: Special Education students and section 504 students may qualify for this privilege via the I.E.P. (Individual Education Program) process even if they do not meet the above criteria.

Exceptions to the limit of one semester may be waived at the sole discretion of the high school principal.

Approved - January 8, 1996
 Revised - February 10, 1997
 Revised - March 23, 1998
 Revised - February 12, 2001