

# **PORTAGE COMMUNITY SCHOOLS**

*Committed to the success of every student*

May 8, 2017

Gerstenkorn Administration Building

## **School Board Meeting - Minutes**

1. 1.1 Call to Order - Open Meeting Declaration - Roll Call  
The meeting was called to order at 6:32 p.m. and declared an open meeting by President Steve Pate. Roll Call – Foster – yes, Reckling – yes, Garrigan – yes, Shlimovitz – yes, Brown – yes, Edwards – yes, Pate – yes.
- 1.2 Board Members Present: Pate, Reckling, Garrigan, Shlimovitz, Brown, Edwards and Foster. Student Representative Mackenzie Rietmann. Board Members Absent: None.
- 1.3 Administrators Present: Poches, Hibner, Rudolph, Thistle, Meyer, Schoenborn, Paulsen, Haak, Wolfe, Conner, Meicher.
- 1.4 Media Present: Daily Register
- 1.5 Guests Present: Allison Poches, Amyjane Craig, Tim Belleau.
2. The Pledge of Allegiance was recited.
3. Motion by Reckling, second by Edwards to approve the agenda as presented. Roll Call – Foster – yes, Reckling – yes, Garrigan – yes, Shlimovitz – yes, Brown – yes, Edwards – yes, Pate – yes. Motion carried: 7-0.
4. Public Input
  1. Amyjane Craig appeared before the board to discuss elementary science and social studies curriculum and other subjects.
5. Board Updates/Committee Reports
  - A. Student Council Representative Report – Mackenzie Rietmann talked about upcoming events including the senior trip and teacher appreciation breakfast, as well as a report on prom.
  - B. Youth Risk Behavior Survey Presentation – Tim Belleau discussed survey results from PHS and BMS students and what is being done by staff to address areas of concern.
  - C. School Perceptions Next Steps – Administrators presented their plans for moving forward to address issues raised in the recent staff survey.
  - D. Football Coaching Update – Athletic Director Tim Haak reported the district has a leading candidate.
  - E. Board Committees – Committee assignments were chosen.
  - F. Administrative Reports –Salina Thistle said Endeavor PTO is hosting a “Muffins in the Morning” event, as well as the upcoming mini-course day. At Woodridge, students are preparing for field trips to Tommy Bartlett and Circus World. They will be visiting their pen pals at Heritage House and celebrating the last weeks of school with theme days. The PTO donated four picnic tables. Nikki Schoenborn said Lewiston and Rusch are gearing up for the safety patrol trip and spring concerts, as well as the Fuel up to Play 60 minicamp and the CESA 5 Read to Succeed night. Lewiston’s students are going to Circus World. The 4<sup>th</sup> and 5<sup>th</sup> grade students are going to the Outdoor Heritage Expo at the Mackenzie Center. Jason Meyer said Muir students are preparing for Camp-Read-a-Lot, Discovery World trip, end of year assessments and the growth mindset assembly. Matt Paulsen said PAA and PHS graduates will be participating in graduation walks in the elementary schools. PAA will have its graduation on May 24<sup>th</sup> at 6 p.m. with 18 graduates this year. The senior picnic is May 19<sup>th</sup>. PHS graduation is May 26<sup>th</sup>. Paulsen said Tom Shaver received the NBC 15

Crystal Apple Award. The PHS Career and Technology Education department has been busy with recent successes, including three students passing the CAN certification in the health program, the music in memory program for people with dementia, FFA members receiving their FFA America degrees, FCE's ProStart Team earning third place in the state contest and FBLA having 45 participants at State and 11 qualifying for National. Student artwork will be on display at the EAA fly-in breakfast May 28<sup>th</sup>. The Sharing Supper at BMS will be held May 22<sup>nd</sup>. Barb Wolfe said her department is busy end-of-year data comparatives and interviewing for new staff. Sue Conner said she has five new I-Team members and four returning members. One student will be a youth options participant next year. The Clarity Survey was recently completed. Conner provided information on the E-Rate program. The Information Technology Advisory Board will meet May 16<sup>th</sup> at 5:45. A total of 20 nominees have been suggested for this year's District Recognition Awards. Bob Meicher said Staff Appreciation Week at BMS was great. FCE students were busy with job shadows. The euchre party was a success. Tim Haak said spring sports are doing well and improving in their respective areas. May 17<sup>th</sup> will be the top ten academic scholars and three-sport athletes cookout. The new sound system is being installed at Bob Mael Field May 10<sup>th</sup>. The Portage Athletic Department hosted the April Sharing Supper at BMS. A total of 22 coaches and athletes hosted 140 participants at the supper.

6. Action Items

- A. Motion by Brown, second by Shlimovitz to approve the previous meeting minutes from April 10<sup>th</sup> and April 24<sup>th</sup> as presented. Roll Call – Shlimovitz – yes, Brown – yes, Edwards – yes, Foster – yes, Reckling – yes, Garrigan – abstain, Pate – yes, Motion carried: 6-0 with one abstention.
- B. Motion by Reckling, second by Garrigan to approve the Finance, Facilities and Transportation Committee Report (including approval of payment of monthly bills, 2017-2018 Food Bid and Meal Prices, Resolution of authorization to pay outstanding obligations for the 2016-2017 budget, Gifts to the District, and Field Trip Requests) as presented. Roll Call – Garrigan - yes, Brown – yes, Edwards – yes, Foster – yes, Reckling – yes, Shlimovitz –yes, Pate –yes. Motion carried: 7-0.

April 2017

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|--------------------------|--------------------|
| Fund 10                  | \$1,750,888.89     |
| Fund 27                  | \$388,385.01       |
| <u>Fund 50</u>           | <u>\$71,699.79</u> |
| Total April Expenditures | \$2,210,973.69     |

- C. Motion by Foster, second by Brown to approve the payment of Checks 311563, 311645, and 311698 as presented. Roll Call – Shlimovitz – abstain, Reckling – yes, Edwards – yes, Garrigan – yes, Brown – yes, Foster – yes Pate – yes. Motion carried: 6-0 with one abstention.
- D. Motion by Foster, second by Edwards to approve the Building Trades Committee Reports as presented. Roll Call – Foster – yes, Brown – yes, Edwards – yes, Shlimovitz – yes, Reckling – yes, Garrigan – yes, Pate –yes, Motion carried: 7-0.
- E. Motion by Edwards, second by Shlimovitz to approve the Curriculum/Co-Curricular Committee Report (including the recommendation of the addition of percussion instructor to the professional handbook) as presented. Roll Call – Reckling – yes, Brown – yes, Edwards – yes, Shlimovitz – yes, Foster- yes, Garrigan – yes, Pate – yes. Motion carried: 7-0.
- F. Motion by Foster, second by Garrigan to approve the personnel as presented, excluding the high school summer school contracts (including elementary summer school contracts, Hires- Brandon Lynch, English Teacher, High School, James Hill, Spanish Teacher, High School, Lauren Effa, Math Teacher, High School, Resignations/Retirements- Karen Curley, Special Education Assistant, John Muir, Jan Miller, Special Education Assistant, Middle School, Permission to Post-

- 2 Special Education Assistants). Roll call – Garrigan – yes, Edwards – yes, Shlimovitz – yes, Brown – yes, Foster – yes, Reckling – yes, Pate – yes. Motion carried: 7-0.
- G. Motion by Foster, second by Edwards to approve the girls soccer co-op renewal as presented. Roll Call – Shlimovitz – yes, Brown – yes, Foster – yes, Edwards – yes, Reckling – yes, Garrigan – yes, Pate – yes. Motion carried: 7-0.
- H. Motion by Edwards, second by Garrigan to approve the 2017-2018 coaches handbook as presented. Roll Call – Edwards – yes, Reckling – yes, Shlimovitz – yes, Garrigan – yes, Brown – yes, Foster – yes, Pate – yes. Motion carried: 7-0.
- I. Motion by Brown, second by Foster to approve the 2017-2018 middle school student handbook as presented. Roll Call – Foster – yes, Shlimovitz – yes, Reckling – yes, Garrigan – yes, Brown – yes, Edwards – yes, Pate – yes. Motion carried: 7-0.
- J. Motion by Foster, second by Brown to approve the survey results next steps as revised with board feedback. Roll Call – Shlimovitz – yes, Foster – yes, Reckling – yes, Garrigan – yes, Brown – yes, Edwards – yes, Pate – yes. Motion carried: 7-0.
- K. Motion by Foster, second by Reckling to approve open enrollment approvals and denials as presented. Roll Call – Brown – yes, Reckling – yes, Shlimovitz – yes, Garrigan – yes, Edwards – yes, Foster – yes, Pate – yes. Motion carried: 7-0.
- L. Motion by Reckling, second by Brown to approve the in-district transfer request approvals and denials with future approvals as needed. Roll Call – Shlimovitz – yes, Reckling – yes, Garrigan – yes, Foster – yes, Brown – yes, Edwards – yes, Pate – yes. Motion carried: 7-0.
- M. Motion by Foster, second by Edwards to approve the board commendations (cast, crew and staff of *Les Miserables*, Crystal Apple Award Recipient Tom Shaver and State SkillsUSA Advisor of the Year Rich Hemler) as presented. Roll Call – Edwards – yes, Reckling – yes, Shlimovitz – yes, Foster – yes, Brown – yes, Garrigan – yes, Pate – yes. Motion carried: 7-0.
- N. Motion by Brown, second by Foster to approve a special meeting on May 15<sup>th</sup> at 6 p.m. Roll Call – Shlimovitz – yes, Reckling – yes, Edwards – yes, Foster – yes, Brown – yes, Garrigan – yes, Pate – yes. Motion carried: 7-0.
7. A. District Administrator’s Report – Charles Poches shared upcoming events and meeting dates. He also discussed upcoming proposed legislation that could have an impact on the district.
8. Motion by Reckling, second by Foster to adjourn at 9:10 p.m. Roll Call – Garrigan – yes, Brown – yes, Reckling – yes, Shlimovitz – yes, Edwards – yes, Foster – yes, Pate – yes. Motion carried: 7-0.

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Recording Secretary

*The Portage Community School District will be a leader in education having high expectations for all students based on a clearly defined curriculum, partnering with parents and the community, and differentiating the instruction to meet the needs of every student in a literacy rich environment.*